

CACoP Forum Meeting 49

Tuesday 15 August 2023, 10:00 – 12:00

Teleconference

Agenda

No.	Item	Materials	Time	Lead(s)
	Coffee and a chat <i>We will open the call ahead of the meeting for anyone who wants to dial in early and catch up with other members</i>		09:45	
	Welcome and introductions		10:00	David Kemp
1.	Actions update <i>Outcome – review each open action and receive an update on progress</i>	Actions update	10:10	David Kemp
2.	Work plan update <i>Outcome – review the progress of items on the Forum’s work plan and agree the schedule and next steps for any new items</i>	Work plan update	10:20	David Kemp
3.	CACoP Newsletter items <i>Outcome – agree items to include in the September 2023 Newsletter and who will provide these</i>	Verbal	10:30	Michelle Awosoga
4.	Open Data & Consumer Consent project <i>Outcome – receive an update on progress and agree whether there is any further support the Forum can provide with this</i>	Verbal	10:40	Tracy Hardy
	Break		10:55	
5.	Horizon Scanner updates <i>Outcome – review and agree the updates to the Horizon Scanner prior to publication</i>	Updated Horizon Scanner	11:05	Ivar Macsween

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6.	Proposed new CACoP Principles <i>Outcome – review feedback on the proposed new CACoP principles before these are issued for consultation</i>	Paper	11:30	David Kemp
7.	Meeting day change request <i>Outcome – review the outcome of the poll and agree whether the meeting date should be changed</i>	Verbal	11:45	David Kemp
8.	Any other business <i>Please inform the Chair before the meeting of any items to be raised</i>	Verbal	11:55	David Kemp
	Summary and meeting close		12:00	David Kemp